

## Notice of Meeting Agenda

### Atlantic Cape Community College Board of Trustees

A meeting of the Atlantic Cape Community College Board of Trustees shall be held on Tuesday, August 24, 2021 at 6:00 p.m., in "J" Building, J-202, on the Mays Landing main campus at 5100 Black Horse Pike, Hamilton Township, Atlantic County, NJ. Portions of the meeting may be held in executive session if needed.

The proposed AGENDA is subject to revision:

- I. Statement by Board Secretary confirming adequate notice of the meeting
- II. Flag Salute
- III. Roll Call
- IV. Call to order - regular session
- V. Report of the President
  - a. Inside the College – “New Jersey Offshore Wind Safety Training Challenge”
- VI. Comments from the Public on Agenda Items\*\*Resolutions

#### VII. Consent Resolutions

Res. No.	Description	Committee
Res. #1	<i>Approve:</i> Regular Session Minutes (June 22, 2021)	
Res. #4	<p><i>Approve: Appointments - Hana Bajes</i>, Assistant Professor, Science effective August 30, 2021 at an annual salary of \$57,758; <b>Dana Barnes</b>, Assistant Professor, Nursing effective August 30, 2021 at an annual salary of \$57,758; <b>Kristi Collemacine</b>, temporary Academic Support Specialist effective July 26, 2021 at an annual salary of \$39,135; <b>Jodi Karpinski</b>, Enrollment Management Communications Specialist effective August 25, 2021 at an annual salary of \$39,135; <b>Adelina Marini</b>, temporary Academic Support Specialist effective July 26, 2021 at an annual salary of \$39,135; <b>David Ortiz-Nuñez</b>, College Recruiter effective August 25, 2021 at an annual salary of \$47,565; <b>Renee Patterson</b>, temporary Academic Support Specialist effective July 27, 2021 at an annual salary of \$39,135; <b>David Pringle</b>, Director, Student Support Services effective August 26, 2021 at an annual salary of \$66,949; <b>Claire Sylvester</b>, Manager, Public Relations and Copywriter effective September 7, 2021 at an annual salary of \$47,565; <b>John Taggart</b>, Supervisor, Facilities Operations effective August 25, 2021 at an annual salary of \$62,500; <b>Jennifer Thomas</b>, Assistant Professor, English and Communication effective August 30, 2021 at an annual salary of \$57,758; <b>Mary Tiernan</b>, Senior Nursing Clinical Instructor effective September 21, 2021 at an annual salary of \$57,087; <b>Edward Yesko</b>, Webmaster, College Relations effective September 7, 2021 at an annual salary of \$57,087; <b>Shari Reese</b>, Specialist, Finance effective August 30, 2021 at an annual salary of \$39,135; <b>Rick Stowell</b>, Senior Manager, Grants effective August 31, 2021 at an annual salary of \$57,087; <b>Tamaraty Robinson</b>, Science Laboratory Assistant effective August 25, 2021 at an annual salary of \$32,194.</p> <p><i>Transfer - Jerome Ingram</i>, from Enrollment Navigator to Program Coordinator, Center for Student Success effective July 26, 2021 at his current base salary.</p>	Personnel & Board Development

Res. No.

Description

Committee

*Promotion - Tasha Rivera*, from Admissions Specialist to Manager, Admissions effective August 25, 2021 at an annual salary of \$48,754.

*Resignation - Michael Bates Sr.*, Grounds/Labor/Maintenance Worker, Facilities retroactive to June 30, 2021; **Richard Luderitz**, Assistant Director, Paramedic and EMT Program retroactive to July 30, 2021.

Res. #5

*Approve: Bid 1861* Renovations and Roofing Replacement of Morse Hall, Boyer Hall, and Richards Hall (B-Buildings), Securing Our Children's Future Bond Grant Act / Atlantic County Match, Chapter 12 Funds, Ogren Construction Company, Inc., Vineland, NJ \$9,377,000.00; **Bid Exempt 902** Abatement Services for Renovations and Roofing Replacement of Morse Hall (B1) and Richards Hall (B3), Chapter 12 Funds, Brinkerhoff Environmental Services, Inc., Manasquan, NJ, \$33,178.00; **Bid Exempt 934** Abatement Services for Renovations and Roofing Replacement of Boyer Hall (B2), Securing Our Children's Future Bond Grant Act / Atlantic County Match, Brinkerhoff Environmental Services, Inc., Manasquan, NJ, \$16,589.00; **Bid Exempt 929** Furniture for Renovations of Morse Hall (B1) and Richards Hall (B3), Chapter 12 Funds, W.S. Goff Company, Inc., Mays Landing, NJ, \$331,159.10; **Bid Exempt 933** Furniture for Renovations of Boyer Hall (B2), Securing Our Children's Future Bond Grant Act / Atlantic County Match, W.S. Goff Company, Inc., Mays Landing, NJ, \$288,593.00; **Bid 1865** Fire Suppression System Maintenance and Inspection (9/1/2021-6/30/2024), Harring Fire Protection, LLC, Williamstown, NJ, \$34,400.00; **Bid Exempt 925** Human Resources Recruitment/Onboarding Software, HEERF – Institutional (Grant Funded), Governmentjobs.com (d.b.a. NEOED), El Segundo, CA, \$79,900.00; **Bid Exempt 926** Virtual Science Laboratory Software, HEERF – Institutional (Grant Funded), Labster, Inc., New York, NY, \$21,000.00; **Bid Exempt 927** ATI Learning Resources for Nursing Program, HEERF – Institutional (Grant Funded), ATI Nursing Education, Lakewood, Kansas, \$110,000.00; **Bid Exempt 928** Classroom and Laboratory Laptops, HEERF – Institutional (Grant Funded), Ocean Computer Group, Matawan, NJ, \$222,554.50; **Bid Exempt 930** NurseThink Nursing Clinical Virtual Program, Strengthening Career and Technical Education for the 21st Century - Perkins (Grant Funded), Swift River Online Learning, South Jordan, UT, \$59,000.00 (pending state grant approval); Total \$10,573,373.60.

Budget, Finance & Audit

Res. #51 Rev.

*Approve:* acceptance of a grant of \$4 million from the NJ Office of the Secretary of Higher Education (OSHE) for the Securing Our Children's Future Bond Act – County College Career and Technical Education Program Expansion Grant program, with a 25% match of the cost of the project from non-state sources which the Atlantic County Board of Commissioners pledged to provide in the amount of \$1,330,000, in order to construct and/or expand classrooms, laboratories, libraries, computer facilities, and other academic structures to increase Career and Technical Education (CTE) program capacity, with a grant term of approximately July 1, 2021 – June 30, 2025.

Budget, Finance & Audit

Res. No.	Description	Committee
Res. #6	<i>Approve:</i> submission of an application to the National Science Foundation, Advanced Technological Education (ATE) Program, for a competitive grant to develop education of technicians for the high-technology fields that drive our nation's economy, and, if awarded, to accept up to \$600,000 over the grant term of three years (July 1, 2022 – June 30, 2025).	Budget, Finance & Audit
Res. #7	<i>Approve:</i> submission of an application to the National Science Foundation, Advanced Technological Education (ATE) Program, for a competitive grant to develop a new Associate in Applied Science Degree designed to meet the entry requirements into the Federal Aviation Administration's Technical Operations Collegiate Training Initiative, and, if awarded, to accept up to \$600,000 over the grant term of three years (July 1, 2022 – June 30, 2025).	Budget, Finance & Audit
Res. #8	<i>Approve:</i> Memorandum of Understanding with NJCCC and the Office of the Secretary of Higher Education for the implementation of the College Readiness Now VIII Project, with a grant award of \$38,340 and a grant term of July 1, 2021 – June 30, 2022.	Budget, Finance & Audit
Res. #9	Executive Session	

VIII. Budget Report

IX. Regular Resolutions

Res. No.	Description	Committee
Res. #2	FY21 Draft Financial Statement for twelve months ended June 30, 2021 as of August 9, 2021.	Budget, Finance & Audit
Res. #3	FY22 Financial Statement for one month ended July 31, 2021.	Budget, Finance & Audit
Res. #5A	<i>Approve:</i> <b>Bid Exempt 931</b> NJ TRANSIT Bus Vouchers for CTE Special Population Students, Strengthening Career and Technical Education for the 21st Century - Perkins (Grant Funded), NJ Transit, Inc., Newark, NJ, \$42,700.00 (not to exceed; pending state grant approval); <b>Bid Exempt 932</b> Equipment to Expand Nursing Program to the Cape May County Campus, Strengthening Career and Technical Education for the 21st Century - Perkins (Grant Funded), PocketNurse, Monaca, PA, \$97,520.37 (pending state grant approval); Total \$140,220.37.	Budget, Finance & Audit
Res. #4A	<i>Approve:</i> <i>Sabbatical</i> - Postponement of the previously Board-approved sabbatical for <b>James Sacchinelli</b> , moving it from the Fall Semester 2021 to the Spring Semester 2022.	

X. Committee Reports: Discussion/Questions

- a. P&BD- Cunningham Ruiz Bill

XI. Report of the Atlantic Cape Foundation

XII. Report of the NJ Council of County Colleges

XIII. Other Business

XIV. Comments from the Public

XV. \*Call to order - executive session – discussion of personnel, litigation, anticipated contracts and matters of attorney-client privilege

XVI. Adjournment

\*Matters may be discussed in a trustee session closed to the public

\*\*Formal action may be taken by trustees